

MOLE VALLEY BOWMEN
ANNUAL GENERAL MEETING
Sunday 4th September 2016
St. Martin's School, Dorking, Surrey at 6pm

Present: Jenny Gordon, Mark Leddin, Bob Barley, Glenda Watson, Alan Pettitt, Paul Day, Ian Stewart, Sally Stewart, John Wright, Geoff Burgess, Greg Francis, James Suckling, Louise Colville, Paul Grinham, Diane Kemp, Simon Brockman, Mark Peters.

Chair: Ian Stewart

Minutes: Jenny Gordon

1. Apologies for Absence:

Cameron Stewart, Albert Gariazzo, Yvette Gariazzo.

2. Acceptance of the Minutes of the previous AGM on 6th September 2015

The minutes were proposed and accepted as a true record.

Proposer: Mark Peters

Seconder: John Wright

3. Matters Arising from the Minutes of the previous AGM

- Item 3, third point - James has yet to look at Archery GB progress Scheme; he discovered it no longer exists.
- Item 9 A - Club Subs for 2015/16 - John emailed out info.
- Item 9 C - Income Generation – it was suggested adding a Clout to Wand; this was done and it worked.
- Item 9 D - Looking after the Field Crew at the Sheila Brown Shoot – a tent was bought to provide shelter, as suggested.
- Item 9 E - Club Membership, Participation and Retention - Have-a-go/Taster sessions were suggested; one was held prior to the last Beginners course to weed out any applicants who really might not want to come; it worked. Use of Facebook was suggested; an MVB page is now up and running
- Item 9 F.1 – Indoor Shooting Venue - We did look for somewhere closer to Dorking; other locations eg schools we looked at, with large spaces, but are not available at the times we need eg only during winter. So still at Ewell/Castle School; indoor shooting starts Monday 5th September.

4. Chairman's Report (Ian Stewart)

Here we are again – another AGM, I find it hard to believe that another year has passed already. Back in November, we had a notable result – Louise won the Surrey indoor championships. She out-scored all other recurve archers – Gents and Ladies, and out-scored all County Compounds. That helped us to win the County Team award. Quite an achievement, particularly when you realised that Louise was 8 months pregnant at the time!

Albert and Yvette organised a very interesting Christmas shoot, and we enjoyed a good meal afterwards. When we got to Spring, things started to get busy, we had another full beginners course. This was followed by the have-a-go session at the Surrey Young Farmers. After that, we had a new venture – Mark Leddin organised a Clout shoot to go with our established Wand Shoot. This was well attended and very well received.

Summer gave us some strange weather – a lot of rain. The Sheila Brown shoot ran well, thanks to Paul Grinham's organisation. In July the school fete have-a-go went well, despite occasional rain. We set a new club record for the greatest number of people under a marquee!

These events have bolstered our club funds. Another way of looking at them, is that they've kept our club fees down. So please, do what you can to help with events.

We did well at the friendly matches. At the away matches, we presented as many archers as the home teams, and won both times!

The summer weather has been very disappointing, but there has been one person who has consistently made shooting more enjoyable. The strange thing is that the person I'm speaking of, isn't a club member. They've waited patiently behind the shooting line while we shoot, sometimes going with us to the targets to score and collect arrows. If you haven't guessed, I'm talking about Emily Rose.

5. Treasurer's Report (Paul Grinham)

The accounts can be found on pages 4 and 5.

- The Club's financial situation is very healthy. Surplus on year of £2.5k, but we have not yet paid for St.Martin's field, so we've made £1k approx.
- The Cowpie and Sheila Brown Shoot are our money spinners.
- The combined Wand & Clout Shoots made a successful profit this year.
- The Cowpie was very busy this year and made money
- Indoor shooting breaks even; school put fees up for first time in years, hence the change in payment, with no batch payments, it is paying for itself; as not everyone shoots it should be self-funding. If anyone is in contact with members from other clubs who'd like to shoot indoors occasionally then do invite them.
- Beginners courses - we make £400-£450 each session, so very profitable. Bow hire down a bit, more people buying their own kit.
- Main expenses - tent, pump pots, defibrillator case.
- Not much maintenance required on kit
- Biggest expenditure is always for bosses, and faces - our main consumables.
- Committee have costs, but only £90.
- The mum of one of our club members gave us a great deal on the Ted Shoot BBQ meat.

6. Election of the Committee

The committee was as follows:

Chairman	- Ian Stewart	Prop.: Paul Grinham	Sec.: Mark Leddin
Secretary	- Glenda Watson	Prop.: Jenny Gordon	Sec.: John Wright
Treasurer	- Paul Grinham	Prop.: Mark Peters	Sec.: Ian Stewart
Minutes Secretary	- Jenny Gordon	Prop.: John Wright	Sec.: Paul Day
Committee Member	- Mark Peters	}	
Committee Member	- Paul Day	}	
Committee Member	- Bob Barley	} Prop.: Sally Stewart	Sec.: Geoff Burgess
Committee Member	- Mark Leddin	}	
Committee Member	- John Wright	}	
Social Events	- James Suckling	}	

7. Election of Other Officers (non committee)

The current officers were elected en bloc as follows:

Club Captain	- Louise Colville	}	
Vice Captain	- James Suckling	}	
Safeguarding Officer	- Ian Stewart	} Prop.: John Wright	Sec.: Mark Peters
Deputy Safeguarding Officer	- Jenny Gordon	}	
Records Officer	- Louise Colville	}	

8. Confirmation of Other Roles

Postal Co-ordinator	- Louise Colville	}	
Shooting Programme Organiser	- Mark Leddin	}	
Website Co-ordinator	- James Suckling	}	
Catering Co-ordinator	- Jenny Gordon	} Prop.: Bob Barley	Sec.: Paul Grinham
Sheila Brown Organiser	- Sally Stewart	}	
Wand Organiser	- Mark Leddin	}	

Notes to Items 6, 7 and 8 above:

- Ian encouraged members to step forward to come onto the committee or put themselves forward for positions; they don't need to be an experienced archer, it could be new members; we need new ideas and input to keep the club vibrant.
- Safeguarding Officer and Deputy - change of title from Child Protection, due to changes at county level - not just for child protection, now health & safety on the field too. Ian & Jenny reminded everyone that we all need to be responsible for our own behaviour, whilst on the field, including being mindful of comments we make which might be inappropriate if we have Juniors shooting.
- Paul Grinham explained the role of the SB organiser, as he wishes to step down.
- Louise Colville said she would be willing to take on this role, if it meant the shoot went ahead rather than not; Sally Stewart suggested that she and Cameron Stewart might be able to do this jointly; Ian to talk to interested parties.

9. Any Other Business

9.1 Proposal to create the role of Membership Secretary

- A proposal was put forward to split Secretary's role into two, creating a Membership secretary to make sure subs are renewed and collected, new members get membership forms etc.; plus a Club or Communications secretary to deal with correspondence and our interaction with the outside world – eg. ensuring we pay for field/school hire charges, sign up for the Cowpie, receive notifications from Archery GB, SCAS and CSAA.
- The idea was discussed but with no great enthusiasm for splitting the role and new Secretary Glenda is happy to take on the whole role for the time being. John will still be around to assist.

9.2 Proposal to set club subscriptions at

1. Senior 18 and over - £43

2. Junior 17 and under – £28

- This represents an increase of a £1 on the 2015/16 Senior rate. For Juniors, there is would now only be one subscription rate, due to a change in how Archery GB organises membership classes.
- There will still be a 10% discount for families.
- The new fees were accepted.

Proposer: Mark Peters

Secunder: John Wright

9.3 Communicating events and activities club members have taken part in

- John asked how he can publish things he's doing, on Facebook or elsewhere.
- James reported that current website is not mobile phone-friendly; in order to maintain website ranking, we would need to move across to make this happen. This would enable more people to have access and add content, but James hasn't had the time and would welcome any help - please speak to James if you can assist.

Action: Secretary to contact Catherine re adding to Facebook more easily; can she help James?

9.4 First Aid Session

- Alan Pettitt (a Community First Responder) offered a 'heart-start' session ie how to do basic resuscitation; he can do an accredited one (for which we have to pay) or an unaccredited one. The meeting agreed this was a good idea.

Action: Committee need to put a date in the diary - a Sunday morning.

There being no further business the meeting closed at 7.17pm

MOLE VALLEY BOWMEN
Income and Expenditure Statement for Year Ending 31 August 2016

2012 / 2013		2013 / 2014		2014 / 2015		2015 / 2016		Notes
£	£	£	£	£	£	£	£	
						OPENING BALANCE		
439.42		557.73		396.21		Cash in Hand	312.37	
<u>4,203.08</u>		<u>3,303.28</u>		<u>3,216.20</u>		Current Account	<u>2,874.04</u>	
				<u>-350.00</u>		Accrual	<u>641.89</u>	
<u>21,221.97</u>	<u>25,864.47</u>	<u>23,221.97</u>	<u>27,082.98</u>	<u>23,221.97</u>	<u>26,484.38</u>	60 Day Notice Account	<u>23,275.52</u>	<u>27,103.82</u>
						INCOME		
3,881.10		3,760.19		4,130.00		Total Membership & Fees	4,105.20	
-2,054.25	1,826.85	-1,973.00	1,787.19	-2,391.50	1,738.50	Less AGB & CSAA Fees	-2,377.50	1,727.70
	554.87		564.76		569.84	Sheila Brown		697.61
721.00		741.00		821.00		Entry Fees	897.00	
280.30		194.75		175.20		Raffle & Catering	236.50	
-446.43		-370.99		-426.36		Less Expenses	-435.89	
	15.01		-23.98		67.80	Wand		453.26
164.00		92.00		188.00		Entry Fees	480.00	
119.80		63.70		116.85		Raffle & Catering	174.60	
-268.79		-179.68		-237.05		Less Expenses	-201.34	
	478.67		322.49		489.30	Cowpie		699.30
482.50		338.09		505.70		Takings	725.70	
-3.83		-15.60		-16.40		Less Expenses	-26.40	
	57.00		0.00		88.50	Fetes		83.00
112.00				138.50		Takings	153.00	
-55.00				-50.00		Less Expenses & Donation	-70.00	
	62.01		233.60		-89.40	Indoor Shooting		45.00
1,534.00		1,794.00		1,376.00		Shooting Fees	1,850.00	
-1,400.00		-1,500.00		-1,400.00		Hire Costs	-1,740.00	
-71.99		-60.40		-65.40		Expenses	-65.00	
1,199.93		925.81		1,019.40		Beginner's Courses	440.70	5
421.00		110.00		670.00		Bow Hire	230.00	6
466.16		338.00		80.26		Misc Sales	1.50	
				53.55		Gift Received		
	2,087.09		1,373.81		1,823.21	Interest	37.32	
<u>5,081.50</u>		<u>4,257.87</u>		<u>4,687.75</u>		Total other Income		709.52
						NET INCOME		<u>4,415.39</u>
						EXPENDITURES		
76.67		92.06		274.82		General Equipment	545.84	7
157.80		1,131.26		191.93		Beginner's Equipment	79.10	8
125.60		60.00		246.03		Maintenance	35.00	8
<u>1,684.71</u>	<u>2,044.78</u>	<u>1,352.83</u>	<u>2,636.15</u>	<u>935.27</u>	<u>1,648.05</u>	Shooting Equipment	<u>1,110.81</u>	<u>1,770.75</u>
268.11		685.51		894.22		Club Administration	91.64	10
1,200.00		1,300.00		1,300.00		St Martin's Rent		11
50.00	1,518.11	75.70	2,061.21		2,194.22	Postals	67.39	159.03
93.42		100.00		202.04		Family BBQ & catering	52.98	
201.23		49.60		24.00		Xmas Meal	23.60	
5.45	300.10	9.51	159.11		226.04	Misc Costs		76.58
<u>3,862.99</u>		<u>4,856.47</u>		<u>4,068.31</u>		NET EXPENDITURES		<u>2,006.36</u>
	<u>27,082.98</u>		<u>26,484.38</u>		<u>27,103.82</u>	CLOSING BALANCE		<u>29,512.85</u>
	<u>1,218.51</u>		<u>-598.60</u>		<u>619.44</u>	SURPLUS FOR YEAR		<u>2,409.03</u>
						HELD AS		
557.73		-350.00		641.89		Accrual	187.00	13
3,303.28		396.21		312.37		Cash in Hand	329.86	
		3,216.20		2,874.04		Current Account	5,683.15	
<u>23,221.97</u>	<u>27,082.98</u>	<u>23,221.97</u>	<u>26,484.38</u>	<u>23,275.52</u>	<u>27,103.82</u>	60 Day Notice Account	<u>23,312.84</u>	<u>29,512.85</u>

Notes to Accounts

- 1 Reflects higher entry fee and tent take despite lower entry
- 2 Reflects making it an all day / two part shoot.
- 3 Busy day. Event probably now established at new location
- 4 Continues to just break even

- 7 De-Fib cabinet, tent, pump pots
- 8 Less than past years
- 9 Straw £725, clout kit £176, Faces £110
- 10 Remarkably low overheads

Notes to Accounts

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- 2 Reflects making it an all day / two part shoot.
- 3 Busy day. Event probably now established at new location
- 4 Continues to just break even
- 5 Incorrectly accounted in past - 2 courses per year 400-450
- 6 Lower than past years

- 7 De-Fib cabinet, tent, pump pots
- 8 Less than past years
- 9 Straw £725, clout kit £176, Faces £110
- 10 Remarkably low overheads
- 11 St Martins rent will be accounted for in 2016/17
- 12 Distorted by lack of ground rent. Still surplus of circa £1000

13 Accruals: more appropriate allocation of costs to the year incurred
eg autumn beginners course income recognised in 16/17, Indoor hire fees paid out but cost relates to 16 / 17