

Mole Valley Bowmen

Minutes of the Committee Meeting – 8.30pm on 21st May 2015 at St. Martin's School

Present: Ian Stewart (Chair), Bob Barley, Paul Grinham (Treasurer), Paul Day, John Wright (Secretary), James Suckling, Mark Peters, Mark Leddin, Jenny Gordon (minutes)

Apologies: None

2. Matters Arising from 9th April 2015 Meeting

Progress of Action Points from Previous Meetings:

Topic	Action	Who?	Status
Publicity/Website	Pass Sheila Brown photos to James;	Paul G	To Do
The Wand 2015	Look for better/more places to advertise next year. Start Jan/Feb 2015 Add to Surrey website – tournament listings Fliers/Entry forms to be taken to Quicks	Mark L Mark L Paul D	Done Done – see below Done
Container Maintenance	Suggested we might employ someone to do the re-painting job which will have to wait until Spring 2015. Advised to contact Dulux or Crown for guidance.	Ian	To Do
Club AGM	Score sheets to be available at St. Martin's to encourage members to shoot rounds	Ian	To Do
First Aid/CPR Refresher Session	Alan has offered 2 options; Ian to talk to Alan about timing Check with William if school has a defibrillator.	Ian Ian	Done – see below Done – see below
Etiquette Guide	Produce, circulate to committee and send out by email to members. Put on website. Laminate large copy for container	John James? Ian	Done Done To Do
Non-joining beginners	Email in May to establish reasons they didn't join. And gather any feedback.	John	To Do
Improvers Session	Email members with revised start time of 11.30am for 12 with clocks going forward	John	Done
St. Martin's School Fair Saturday 4 th July 12 to 3 pm	Ask for volunteers nearer the time.		To Do
Material for website	Write up of Beginners course. Write up of The Wand. Write up of the Cowpie. Ask Cameron to do one for Christmas Shoot	John Mark L Ian Ian has asked!	Done To Do To Do Ongoing!
Website	Remove TABS; add more links	James	Done
Club Equipment	New bosses now available to collect from Quicks. Offer old ones to Reigate Priory Bowmen. Target stands checked – some do need attention. Large Faces – roll of 50 to be bought.	Paul D John ?? Paul D	To Do To Do To Do To Do

	24 Longer arrows for beginners course to be bought.	John	To Do
Summer Shooting programme	Email to members. Produce A3 laminated copy for container	John Ian	Done Done
Autumn Beginners Course	Update application form, send to those already asking	John	Done
Club Shirts	Send out flier/email at end April to members for new order.	Mark P	Done

The Wand – Mark L put link onto Surrey website, and contacted all local clubs in Surrey and Sussex and Hampshire and asked them to put link on their websites. He commented that Brighton Bowmen website has good listing and this generated Norfolk archers coming.

First Aid/CPR Refresher Session – just a date to set, one Sunday morning before shooting, preferably after the Sheila Brown. The School does not have a defibrillator but the Footballers have one in their wooden shed.

Action: John to contact Vince Baldwin re getting a key to access their shed.

3. Correspondence

Received by John:

Post

11/4/15 Membership form and payment from David Kay
18/4/15 Cowpie Rally Car Passes and Tickets
28/4/15 SCAS Annual Report 2014 & Handbook & Directory for 2015-16
29/4/15 Beginners form & payment from Isabella Pereira
11/5/15 Payment receipt from Therfield School plus caretaker contact details.

E-Mails

Archery GB

29/4/15 Confirmation of receipt of new members subscriptions.(copied to Paul G)
1/5/15 May issue of ezine (copied to all members)

SCAS

1/5/15 Notification of SCAS EGM on 14th May.(copied to committee)
9/5/15 SCAS Directory – correction sheet for Buckinghamshire

CSAA

15/4/15 Reminder for the Archery GB National Mid-Summer Event
15/4/15 Note on Bows stolen from Chessington Bowmen (copied to committee)
17/4/15 Copies of corrected pages for Surrey Clubs and Coaches in SCAS Green Book.
23/4/15 Information on SCAS Field Championships on 27 & 28 June. (forwarded to Simon Willard)
29/4/15 Confirmation of receipt of new members CSAA and SCAS affiliation fees (copied to Paul G)
3/5/15 Minutes from 13 April Committee meeting (copied to committee)
9/5/15 Affiliation Receipt (copied to Paul G)
10/5/15 Reminder of Junior Open Champs on 6th June

Beginners Course

12/4/15 Inquiry from Jenny Bookham for daughter. Forwarded Autumn Course form.
17/4/15 Inquiry from Nina Cross for daughter an friend. Will forward form dependant upon returns from those with earlier interest. (form sent)
26/4/15 Inquiry from Peter Ridley. Will forward form dependant upon returns from those with earlier interest. (form sent)
7/5/14 Inquiry from Mike Brown for daughter. (form sent)
12/5/15 Inquiry from Jo Green from Cowpie (form sent)

Other

23/4/15	Invoices 55856 & 55857 from Therfield School for Wand and Sheila Brown field hire.
23/4/15	Sunny Chan from Zoti Sports advertising their bespoke archery kits.
28/4/15	Inquiry from Craig Benson from Kendal Bowman for a cloth blazer badge or similar for a display of archery badges that he is creating.
1/5/15	Lisa Newton from Kudos Sports wear advertising their kit.
1/5/15	Receipt of field hire payment from Denise Nicholas (Therfield School). (copied to Paul G)
11/5/15	Pawel Basinski from HMArchery advert for their professional targets (foam)

Tournaments

Brighton Bowmen Windsor Weekend 2nd & 3rd May

Fraternity of St George Longbow Shoot / 6 and 7 June / Oriflamme Championship / Mont l'Eveque / France.

CSAA Junior Open Championships on 6th June

SCAS Field Championships held at Crawley on 27th & 28th June

Sussex County Target Championships July 18 / 19

4. Treasurer's Report

Cash	£820.99 - yes I need to go to the bank
Current	£4,446.85
Deposit	£23, 275.52
Accruals :	(70.00) Prize Arrows
Total	£28,473.36

Some Key Points:

- Cowpie took 505.70 (less fuel costs)
- Wand : 70:10 profit (less fuels costs?. Allows for one prize arrow, medals used, field hire)

Key items April / May:

- Memberships £158.30 (income)
- Medals : SB and stock £195 (expenditure; 130 medals)
- Website : £50 (for renewal)

5. Child Protection Report

- Ian has registered to do his DBS application online, within 30 days.
Action: Ian to do his form online, see how long it takes, so can then plan for the next three committee members to be done, suggested Paul G, Paul D and Mark L, and the rest on a rolling programme..
- Ian is compiling the list of contact numbers for the NSPCC, Police non-emergency, CPO and Deputy and will also add Gareth's emergency contact numbers
Action: Ian to put list of contact numbers in container to aid anyone if we have youngsters who confide in us.

6. A.O.B

a) Cowpie Rally Recap

- Last year there were concerns over new showground location as only just inside Surrey, weather drab, not that busy, grass too long!
- Different pitch this year, better weather, more take up, grass better, 12 helpers from club, including newer members.

- We could have done with some type of club publicity to hand out.
Action: James has designed a business card; he will send round to committee.
Action: Mark L to check for electronic copy of packing/checklists for events.

b) The Wand Shoot Recap

- Well done to Mark L for the Wand shoot! Went well, good numbers, happy archers, some thank you emails, for quick results turn around. 17 clubs represented.
- Why more people? More word of mouth, bit more advertising.
- Mark L forgot to put out the Permission Form for photography of juniors.
- Paul G asked some competitors if 8 dozen would be more enticing, but they didn't think it would make a difference.
- Timings: could start later, as we were set up by noon for 1pm. John suggested a couple of people go earlier with tapes and flags - to field by 10.30; Paul D suggested you could do whitelines for shooting lines and target numbers. Meet at St Martin's to load van at 10.30am, rather than 10am.
- Mark L suggested increase of fee to £5, from £4.
Action: John to buy more raffle tickets.

c) Sheila Brown

- Paul G has sent a 'chaser' email to encourage more entries.
- Up to about 50 entries so far, bit low for time of year.
Action: Paul G to contact the four judges re lunch, and let Jenny know, and get line paint, and send out plea for helpers for both Sat and Sun.
Action: John to contact caretaker at Therfield re leaving equipment there on Sat.
- Query over whether we have to have flags for wind direction, do they have to be on top of targets? Could we use the large yellow flags - buy two more?
Action: Paul G to check regulations. About wind direction flags for bosses.
Action: Paul D to take fliers/entry forms to Quicks.

d) Autumn Beginners Course

- 6 takers so far, from 20 interested.
Action: John will send form to James to put on website.
Action: James will update number of spaces available as John lets him know of more takers.

e) Facebook

- Mark L reported that some archers at The Wand asked if we have a FB page. Having one would be another potentially useful way of promoting and advertising the club and it's activities.
Action: Mark L will investigate, with help from James, or possibly the other way around!

f) Club Email Options

- The meeting discussed whether we need individual emails for club officers, rather than just MVBSec one? For internal communication it could be useful; for outsiders it might be more helpful just to have one contact email.
- We need to be able to share address books to do it effectively.
- Mark L has sent emails as himself using gmail, but from main account, which gives access to the address book, and gets replies to his account.
Action: Ian to play with gmail account.

7. Date of next Meeting

Thursday 16th July 2015 – **8.30pm** – St. Martin's School