

Mole Valley Bowmen

Minutes of the Committee Meeting – 8pm on 15th January 2015 at St. Martin’s School

Present: Ian Stewart (Chair), Bob Barley, Paul Grinham (Treasurer), Paul Day, John Wright (Secretary), Jenny Gordon (Minutes), Mark Leddin

1. Apologies

James Suckling, Mark Peters

2. Matters Arising from 14th October 2014 Meeting

Progress of Action Points from Previous Meetings:

Topic	Action	Who?	Status
Publicity/Website	Pass Sheila Brown photos to James; Chase Praful for club photo taken at Club Champs to pass to James;	Paul G Ian	To Do To Do
	Pass Club 40 th Birthday cake to James	Jenny	To Do
The Wand 2015	Look for better/more places to advertise next year. Start Jan/Feb 2015	Mark L	Ongoing
	Add to Surrey website – tournament listings	Mark L	To Do
Container Maintenance	Suggested we might employ someone to do the re-painting job which will have to wait until Spring 2015. Ask Kevin.	Ian	To Do
Club AGM	Score sheets to be available at St. Martin’s to encourage members to shoot rounds	Ian	Parked until outdoor season
First Aid/CPR Refresher Session	Alan has offered options; follow up queries with him about defibrillator.	Ian	To Do
Encouraging more members involvement	Incorporate match practise sessions into shooting programme for outdoor	Mark L	To Do
Non-joining beginners	Email in November to establish reasons they didn’t join.	John	Not completed; too late.
Child Protection	Pass CP information folders to Ian as new club CPO	Jenny	Completed
New Bosses	Work out if cheaper to buy direct from Quicks or use Target Purchase Scheme	Paul G	Completed but also see Item 6 a)
Improvers Session	Email members with revised start time of 10.30am for 11 with clocks going back	John	Completed
Club 40 th Birthday – Items for members	Get sample of china mugs. Further enquire on Personalised Pens	Mark P Paul D	Completed Void – offer ran out!
Christmas Meal	Book The Red Lion at Betchworth. Ask James to do follow up, email, collect monies and menu choices	Mark L Mark L & James	Completed Completed
St. Martin’s School Fair	Contact PTA in November to get 2015 date	John	Completed – see below

Members Handbook – This had been a parked item on the Action Points for some time. The meeting discussed whether we now need it as something to hand out to members. The meeting

concluded that much of the information is probably now on the club website or could be added to it, including Shooting Etiquette.

It was agreed however that hard copies of the Child Protection policy should continue to be handed out, and the shooting programme is emailed separately to all members.

Action: John to draw up etiquette guidelines based on Rules of Shooting but with local additions.

Action: Committee to consider further what new material is to go on website

St. Martin's School Fair – PTA Contact is Steph Hamilton; the fair will be on Saturday 4th July 2015, 12 to 3pm.

Action: Mark L to put on Shooting programme and ask for volunteers.

3. Correspondence

Received by John:

Post

10/11/14 Club membership cheque (£80) from Helen and Simon Curtis
25/11/14 Receipt from Ewell Castle for 2nd ten week tranche (passed to Paul G)
3/12/14 Beginners form and payment from David Kay
4/12/14 Beginners form and payment from Catherine Du Preez
6/12/14 Beginners form and payment from Jenny Hudson
6/12/14 Beginners form and payment from Tate & Luke Campbell
16/12/14 New Archery GB Safeguarding Children & Young People Policy document.
(passed to Ian)
6/1/15 Beginners form and payment from Abigail & Stephen Tait

E-Mails

Archery GB

10/11/14 November e-zine. (forwarded to everyone)
21/11/14 Note to let me know that I overpaid subscriptions for new members by £5 per person. Currently have £35 credit with AGB will correct with next lot of new members.
5/1/15 Response from AGB on who is eligible and how to renew or apply for DBS certification. (sent to Ian)

SCAS

None

CSAA

17/11/14 Safeguarding & Protecting Children Workshop for 4th Dec. (forwarded to Ian)
27/11/14 Surrey Outdoor Championship 2015
28/11/14 Receipt for new members SCAS and CSAA affiliation fees. (copied Paul G)
30/11/14 Minutes from committee meeting 10 Nov. (forwarded to committee)
5/12/14 Note on AGB Development Workshops
7/12/14 Invite to help develop the future of archery in Surrey (forwarded to committee)
8/12/14 Time to Listen NGB National 10 & 11 Feb.(forwarded to Ian as CPO)
10/12/14 Archery GB National Awards – AGM 2015 nominations request.
11/12/14 Update on Target Purchase Scheme for 2015
15/12/14 Request for Club Chairman contact details. (sent after OK from Ian)
19/12/14 Symposium date confirmed 17 Jan (sent to Ian)
22/12/14 Surrey Champs 15 update.
5/1/15 Symposium venue confirmation. (sent to Ian)
11/1/15 Offer from CMO spaces for indoor shooting on Wednesday evenings
12/1/15 Reminder about nominations for Coach of the Year award.

Beginners Course

10/12/14 Beginners form and confirmation of bank transfer payment from Jo Barnes
4/12/14 Inquiry from Andrea Barclay for daughter about Spring Course. Form sent
16/12/14 Inquiry from Harry Openshaw about Spring Course. Form sent

31/12/14 Inquiry from Cat Tait about Spring Course. Form sent
 4/12/14 Inquiry from Andrea Barclay about Spring Course for daughter. Form sent but cannot make course so name added to Autumn List.
 12/1/15 Inquiry from Mrs Martin about spaces on Spring Course for her daughter and 2 friends. Places reserved.

Other

10/11/14 Note from Ewell Castle School that from 19/1 to 23/3 indoor hall will be used from cricket from 5.15 to 6.15. Caretaker will ensure all netting etc is put away.
 20/11/14 Archery Team Wear offer from Kudos Sports
 25/11/14 Request from ST Martins to fill in an "Application for use of School Premises form". Completed and returned.
 30/11/14 Red Frog Archery offering club vouchers when members purchase items from them. Vouchers can be redeemed for equipment. (£10 spent = 20 points. 16 Target Pins = 395 points)
 4/1/15 Invite from Stella Fuller for Cowpie on 10 May. Form completed and returned.
 6/1/15 Notification of next Instructors Course at Chiltern Archery 31st Jan & 1st Feb.
 12/1/15 Reply from Steph Hamilton on dates for St Martins Summer Fair.

Tournaments

Guildford Open 25M Indoor Tournament 18 Jan.
 West Windsor Archers 15th May Day Shoot Monday 4th May Western Round
 Surrey Open Junior Target Championship 6 June.
 Rivernook Fita Weekend 13th & 14th June
 Bowmen of Warfield Junior Short Metric 11th July
 CSAA SA Weekend 11th and 12th July
 Bowmen of Warfield Short Metric 13th September
 Abbey Bowmen Wand Shoot Sunday 8th November

Received by Mark L – Entries for the Wand Shoot.

4. Financial Report

Cash :	£ 340.50
Current :	£ 3658.55
60 Day Notice :	£ 23275.52
Total:	£ 27,296.57

- £22 owed from the Christmas Meal.
- Indoor Shooting – Block 1 (10 weeks) generated £430; Block 2 has so far generated £436 but should be up to £510 to £520 by the end of the 10 week block. There shouldn't be a loss for Indoor Shooting.

5. Child Protection Report

- Ian has taken over as CPO, and talked to Surrey CPO.
- According to the flowcharts, for what we do in the way of coaching, we do not need DBS checks. But Therfield and St Martins schools ask to see our DBS checks as part of our contract for hiring the field.
- Ian suggested we always have at least 3 members with current DBS checks; meeting agreed.
- Ian has attended CP course at Epsom Town Hall and found out more, especially about potentially tricky situations with regard to offering lifts to children, even if parents have verbally agreed in an emergency situation. Also about what to do if any adult in the club has concerns about a child's situation, or a child confides in us. We need to refer on to the relevant authority, but not get involved in investigating.

Action: Ian to put NSPCC and Police non-emergency numbers in container to aid anyone if we have youngsters who confide in us.

Action: Ian to start the process of getting new DBS checks done for committee members.

6. A.O.B

a) Club Equipment

- **Bosses** – Pros and cons of using the Target Purchase Scheme were discussed. It is approx £432 more expensive to buy from Quicks direct, but much less hassle the price includes delivery; with the Purchase Scheme we have no guarantee we'll get the bosses we want.
- Whether we need more bosses was discussed. Mark L has 10 bosses in storage, used for 4 shooting days only. For the Sheila Brown we probably need to buy at least 8 new in addition.
- To get best use of what we have in use, we could swop what's in the container (shot out in the middles) with what's indoors (tend to be shot out round the edges). But need to check condition of what we've got.
Action: Check condition, of bosses, do inventory w/e 18/1
- **Limbs** - on Spring beginner's course we have two 10 year olds, we may need more lightweight limbs. Agreed on 2 pairs of limbs 66" of 12Lb and 14lbs
Action: Paul D to purchase limbs
- **Target Stands** - many indoor are shot out, some outdoor need attention.
Action: Check stands w/e 18/1
- **Faces** - look to getting more rolls of large faces in May.
- **Flags** - Paul D has found company making 10 foot telescopic poles for £4.99 plus P & P. Fibreglass construction. Accompanying flags and stakes - all in for £15. To use as wind indicators.
Action: Paul D to purchase 2, with yellow flags.

b) County of Surrey Archery Association

Are trying to find out why their AGMs have little turn out, and no-one is interested in doing County wide type things. Ian is attending a symposium on Sat 17/1 to share views. The meeting discussed, what Surrey could do for us.

c) The Wand

- 7 entries already received.
- Info and entry form already on our website
- Last prize arrow was awarded in 2014.
Action: Paul D to order 2 prize arrows from Carol.
Action: Mark L to put link onto Surrey website, and contact all local clubs in Surrey and Sussex and Hampshire and ask them to put link on their websites.
Action: Paul D to print fliers/forms to take to Quicks.

d) Spring Beginners Course

11 confirmed and 6 provisional.

e) Indoor shooting

Next block finishes in Feb, we need a cheque for school for next 8 week tranche.

f) Sheila Brown

Paul G to do the entry forms

7. Date of next Meeting

Thursday 9th April 2015 - 8pm – St. Martin's School